

# Downieville Fire Protection District

## Regular Meeting

### AGENDA

Wednesday, December 18, 2024 at 3:00 p.m.

**MASONIC HALL, DOWNIEVILLE**

1. Call To Order – Roll Call
  - Approval of December 18, 2024 Agenda
  - Approval of November 20, 2024 Minutes (**Attachment #1**)
2. Public Comment Opportunity: Sheryll Prinz-McMillen, County Health Department presentation on setting up a mobile crisis coordination between Sierra County Health Department and DFPD
3. Announcements and Correspondence:
4. Financial Report: Treasurer Simi and Bookkeeper Villa
  - a. Treasurer’s Report: Treasurer Simi (**Hand-Out**)
    - Fund Balances & Recent Donations
    - Investment Options For Our Building Fund: Chair Lang (**Attachment #2**)
  - b. Bookkeeper’s Report: Bookkeeper Villa
    - Cash Flow, Profit and Loss By Class and Balance Sheet (**Attachment #3**)
    - Auditor’s Report (**Attachment #4**)
    - SDI clarification regarding District vote
  - c. Budget Committee Report: Vice-Chair Johnson
5. Officer Reports: Fire Captain Hall & EMS Captain Folsom (**Hand-Out**)
6. Committee Updates: Chair Lang
  - New Firehouse
  - New Apparatus
  - Structural Repairs on Foundry Building
  - Paramedic Reports: Paramedic Harrington (**Attachment #5**)
    - a. Ambulance Run Report
    - b. New Paramedic Application
    - c. Injury and Illness Prevention Program – Motion to Approve
    - d. Paramedic/EMS Operations Manager/Firefighter Contract: Motion to Approve
7. Business Items Old: Chair Lang
  - ca.gov Website Domain and Email Addresses: Bookkeeper Villa
  - Agency name and invoice for handling FCC Invoice for Radio Frequency Annual Licensing Renewal: Fire Captain Hall
  - New EMT and new Dispatch Supervisor Timesheets for Board review and approval: Dispatch Supervisor Aufdermaur (**Attachment #6**)

8. Business Items New: Chair Lang
  - Pre-Positioning Policy Draft for Board review and approval: Fire Captain Hall
  - Dispatch Phone Stipend – Dispatch Supervisor Aufdermaur
  - GSRMA Cyber Liability Questionnaire (Attachment #7)
  - New/updated Policies Plan for DFPD: Secretary Gelatt (Attachment #8)
  - Commission Ethics and Harassment Training: Secretary Gelatt (Attachment #9)
  - Secretary Position Opening and Ad (Attachment #10)
  
9. Discussion:
  
10. Next Board Meeting: January 15, 2025 at 3:00 p.m.
  
11. Adjournment

CLOSED SESSION:

- Pre-Positioning Funds and Distribution
- Senior Fire Captain Status