

Downieville Fire Protection District
Board of Directors Minutes

EMERGENCY COMMISSIONERS MEETING

**March 25, 2024
5:00 p.m.
Masonic Hall**

1. **CALL TO ORDER:** Chair Lang called the meeting to order at 5:04 p.m.
Roll Call: Roll Call completed by Recording Secretary, CC Gelatt. Quorum established.
Commissioners Present: Frank Lang, Chair; Liz Fisher, Risk Manager; Cherry Simi, Treasurer; and Diane Wharff, Member
Commissioners Absent: Greg Johnson, Vice-Chair
Staff Present: Steve Folsom, EMS Captain; Robert Hall, Fire Captain; Jenny Varn, Bookkeeper; and CC Gelatt, Recording Secretary. Paramedic and Ops Manager Tegan Harrington joined meeting at 5:20 p.m.
2. **APPROVAL OF MARCH 25, 2024 AGENDA:** Commissioner Fisher motioned to approve the Agenda and Commissioner Simi seconded. Motion passed 4.0.0.
3. **FIRETRUCK PURCHASE AGREEMENT:** Chair Lang stated the purpose of this Emergency Meeting is to consider the purchase of a new Type 3 vehicle. Fire Captain Hall and EMS Captain Folsom are in agreement on this purchase. Commissioners have reviewed the Brindlee Mountain Fire Apparatus Sales Agreement for a 2019 E-one/Ford 4x4 Mini Pumper (Apparatus) for the sum of \$345,000.00.

Fire Captain Hall gave Commissioners the following overview of the apparatus:

- It is a used 4-wheel drive, automatic 2019 model Ford 530
- It has a one-year warranty
- It is smaller than our current rig and is 27' long
- It is able to access all areas in Downieville
- It has a water capacity of 300 gallons and pumps at 1250 gallons per minute
- It requires a Class C Drivers License; anyone is capable of driving it
- Fire Fighter 1A class is suggested to address safety and driving a larger engine

Fire Captain Hall said after the rig arrives, he will make an assessment of what needs to be ordered to stock the engine. Delivery will be made in approximately 45 days after purchase; 30 days to address and fix anything on the rig and another 15 days to deliver. He also explained the apparatus numbering system and advised this new rig will be #7360. Where to park it is under discussion.

Chair Lang reviewed his proposed funding scenario for Commissioners consideration as follows:

- PURCHASE PRICE	\$370,013
<u>FUNDING SOURCES:</u>	
- DFPD Apparatus Fund	\$108,000
- Whitehead Family Trust	\$241,000
- DFPD Title 3 Allocation	\$ 7,500
- Downieville Fire Association	<u>\$ 13,513</u>
- TOTAL:	\$370,013

Commissioner of the proposed funding scenario followed. Commissioners are in agreement of the proposed funding scenario with the stipulation that all funding source amounts should be moved to the General Account. Both the check for the 25% down payment in the amount of \$86,250.00 and the check for the remaining balance of \$283,763.00 will therefore be written against those transferred funds in the General Account.

Commissioner Fisher motioned to approve the Firetruck Purchase Agreement for Apparatus 2019 E-one/Ford 4x4 Mini Pumper, Stock #17795, VIN: 1FDOW5HT6KEF20442 in the amount of \$370,013.00. Commissioner Wharff seconded. Motion passed 4.0.0.

Fire Captain Hall will make a presentation to the Downieville Fire Association regarding DFPD's request for \$13,513.00 to use as a funding source. He will also work on a news article highlighting the story of this long-sought effort to meet the needs of the community, a description of the apparatus, and the generosity of the donor who made this possible.

4. **ADJOURNMENT:** Commissioner Simi motioned to adjourn and Commissioner Wharff seconded. Motion passed 4.0.0. Chair Lang adjourned the meeting at 5:37 p.m.

Minutes Respectfully Submitted,

CC Gelatt Recording Secretary