Downieville Fire Protection District

Regular Meeting

**AGENDA**

**Wednesday, April 16, 2025 at 5:15 p.m.**

**COMMUNITY HALL, DOWNIEVILLE**

1. Call To Order – Roll Call

* Approval of April 16, 2025 Agenda
* Approval of March 19, 2025 Minutes

1. Public Comment Opportunity:
2. Announcements and Correspondence:
3. DFPD Secretary Recruitment Status:

* Meeting Time Review
* Minutes Technology Update
* Bookkeeper & Secretary Job Descriptions
* Secretary Position: Staff vs Commission Member
* Treasurer & Bookkeeper Integrated Position Discussion

1. Financial Report: Treasurer Cherry Simi

a. Treasurer’s Report: Treasurer Cherry Simi (Hand-Out)

- Fund Balances & Recent Donations

- Investment Program Status for DFPD Firehouse Building Fund

- Cash Flow, Profit and Loss by Class and Balance Sheet

- Auditor’s Report submitted to Sierra County

- 2023-2024 Audit Schedule

c. SDI Election Resolution Status

d. Preliminary Budget 2025-2026

6. Officer Reports: EMS Captain Folsom

- Fire Captain Vacancy

- Sierra County Community Wildfire Protection Plan

- Local Hazard Mitigation Plan

- NFIRS Reporting System

- Prepositioning Update

- Pump Trailer Update

7. Committee Updates: Chair Lang

- New Firehouse

- New Apparatus

- Structural Repairs on Foundry Building

- DFPD Policies: Liz

8. Paramedic Reports: Paramedics Tegan Harrington & Cory Schiemann

- Ambulance Run Report

- Per Diem Paramedic Recruitment Status

- Administrative Assistant & Paramedic Administrative Roles

9. Dispatch Supervisor Report: Stephanie Aufdermaur

10. Business Items Old:

- ca.gov Website Domain and Email Addresses

11. Business Items New:

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12. Discussion:

13. Next Board Meeting: May 21st, 2025 at 5:15 p.m.

14. Adjournment