

Downieville Fire Protection District  
Regular Meeting

**AGENDA**

**Wednesday, November 20, 2024 at 3:00 p.m.**  
**DOWNIEVILLE COMMUNITY HALL, DOWNIEVILLE**

1. Call To Order – Roll Call
  - Approval of November 20, 2024 Agenda
  - Approval of October 16, 2024 Minutes (**Attachment #1**)
  - Approval of October 31 2024 Special Meeting (**Attachment #2**)
2. Public Comment Opportunity
3. Announcements and Correspondence:
  - Appointment of Frank Lang to DFPD Board of Commissioners
  - DIG Donation From Brewfest To DFPD: Mike Taylor and Stephanie Villa
4. Financial Report: Treasurer Simi and Bookkeeper Villa
  - a. Treasurer’s Report – Treasurer Simi (**Hand-Out**)
    - Fund Balances & Recent Donations
  - b. Bookkeeper’s Report – Bookkeeper Villa (**Attachment #3**)
    - Cash Flow, Profit and Loss By Class and Balance Sheet
    - Audit: Response to Management Letter (**Attachment #4**)
    - Requirement for Filing 2023 Taxes
  - c. Budget Committee Report – Chair Johnson
5. Officer Reports: Fire Captain Hall & EMS Captain Folsom (**Hand-Out**)
6. Committee Updates: Chair Johnson
  - New Firehouse
  - New Apparatus
  - Structural Repairs on Foundry Building
  - Ambulance Run Report – Paramedic Harrington (**Attachment #5**)
7. Business Items Old: Chair Johnson
  - Retention Schedule: Bookkeeper Villa
  - Dispatch Supervisor Description of Responsibilities: Dispatch Sup. Aufdermaur
  - ca.gov Website Domain and Email Addresses: Bookkeeper Villa
8. Business Items New: Chair Johnson
  - SDI clarification regarding District vote: EMS Captain Folsom
  - Investment Options For Our Building Fund
  - Prepositioning Payroll Payment Policy
9. Discussion:

10. Next Board Meeting: December 18, 2024 at 3:00 p.m.

11. Adjournment