Frank Lang, Chair, opened the **June 17, 2021** meeting at 3:05p.m.

Roll call completed by Loryce Ashby, Secretary. Meeting in person with masks and 6ft distancing.

Commissioners Present: Frank Lang, Mike Galan and Diane Wharff, Irv Christensen, Liz Fisher (late)

Commissioners Absent: none

Staff Present: Marty Creel, Fire Chief/Paramedic, Loryce Ashby, Bkpr/Sec.

Staff Absent: Joyce White, Dispatch Supv.

Others Present:

**Approval of June 17, 2021 Agenda:** **Irv Christensen motions to accept the June 17th Agenda, Mike Galan seconded. Motion passed 4.0.0**

**Approval of May 26, 2021 Minutes**:  **Mike Galan motioned to approve the ay 26th minutes, second by Irv Christensen. Motion passed 4.0.0**

**Public Comments:** none

**Announcements:**

**Correspondence:**  donation of $100 received for the new fire house from the Taylor Family Trust.

**TREASURER’S REPORT:** Handouts of Banking acct. balances, R-1 Reports, Balance Sheet, P&L and UC Balance and Fire House fund update.

Checking: $ 78,027.32

Paramedic: $ 28,711.49 (to be Fire House/Paramedic)

Cash Total $106,738.81

Less Outstanding $ 2,875.67

Total $103,863.14

CD # 2871 $ 10,019.51 (building reserve)

CD# 2872 $ 27,455.52 (equipment reserve & $5000 for ambulance reserve)

CD# 0618 $ 5,191.86 (contingency reserve)

Total Investments $ 42,666.89

1. Liz suggests the fire house funds be moved to the Savings account due to the issues of opening another account with Wells Fargo. **Liz will research Bank of the West and Tri Counties and El Dorado Savings for the possibility of opening a separate Fire House Fund account and bring back the information. (Liz Fisher motions to accept moving the monies and securing a separate account for the Fire house fund, second by Diane Wharff: motioned passed 5.0.0.**

Frank wanted to thank Mike Galan for his generous donation to the Urgent Care program. Loryce to present the balance of the Fire House Fund going forward.

**Mike Galan motions to approve the Treasurer’s report, second by Irv Christensen. Motion passed 5.0.0**

**CHIEF’S AND EMS REPORT:** Handout given to each Board Member.

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1. Chief’s Report:
   1. Training: We have shifted to wildland fire fighting skills.
   2. Maintenance:
      1. 7342 out of service estimated one week for down time to repair of engine oil leak.
      2. 7360 is gone. **(Liz to remove from insurance.)**
      3. Rocons out of service, Dean will be working on them.
      4. No update on the possible San Ramon donation of a newer type 3.
      5. Looking at status of 7391 water tender and its serviceability. Steve and Dean are looking into a rebuilt pump.
      6. 7340 has new tires.
   3. Upcoming Projects:
      1. Firewise Community Meeting June 1st at 6pm. Information provided to community on defensible space and volunteers for the committee was chosen. Once the community risk assessment is completed then the application process begins.
         1. **The committee will be 4 people to include Jim Johnson, Jacque Epperson, Autumn Long-Magie and Theresa Taylor.** 
            1. **Committee to meet and begin application process.**
            2. **Start looking for someone to do community risk assessment.**
      2. Evaluating trail rescue program with officers at next meeting. We will be looking at ways to better improve our response. Marty will be checking on possibility of getting a couple of E-Bikes donated. **Marty to bring information to the next meeting.**
2. Dispatch computers: **Laptops are in and being set up.** Once Fire Station has been added then they will be distributed to the dispatchers.
3. Title 3 Funds: Federal Land Response, gather call data for last 2 years to submit for reimbursement from the County. Joyce is currently gathering the information needed. **Liz Fisher motions to adopt $750 per incident fee for wildland response, second by Mike Galan, motioned accepted 5.0.0.**
4. EMS Report: Vaccinations are done. Testing currently scheduled through end of June. It is suggested we move to every 2 weeks for covid testing and this will begin in July. Meeting with area Fire Chiefs at 1800 hours in Camptonville June 17th.

**Irv Christensen motions to accept the Chief’s report, second by Mike Galan. Report accepted 5.0.0.**

**FIRE STATION COMMITTEE UPDATE**: **Meeting with UFS set for June 22nd 9am – 1pm. USFS wants to visit each site, so transportation needs to be set up. Prior to this meeting the New Fire House Committee will meet June 11th at 11am at the Fire Office, Mike Galan to chair this meeting. Frank wanted to thank Mike for all his work on this.**

**BUDGET COMMITTEE UPDATE:** After some discussion of the Budget Overview  **Liz Fisher motioned to approve and accept the 2021-2022 budget, second by Irv Christensen. Motion passed 5.0.0**

**GRANT COMMITTEE UPDATE**:

1. Extrication Grant: **still pending**.
2. SCBA Grant: **Frank will be applying for this grant on July 6th.**
3. Applied for Wild Land PPE and tool grant of $12,500.

**OLD BUSINESS:**

1. Work Injury Policy: **Still in process as time permits.**
2. Urgent Care Med. Malpractice Insurance: Cost information given to the board and after some discussion the board reached a unanimous decision to accept the Hallmark quote. Liz questions if Worker Comp is figured in the hourly rate. Marty to research. **Liz Fisher** **motions to accept the Hallmark quote, second by Diane Wharff. Motion passed 5.0.0.**

**NEW BUSINESS:**

1. 2021 CAL OES Salary Survey & Resolution: Resolution for the adoption of CAL OES pay authorizing Overtime and Portal to Portal Pay for Employees while in the course of their employment and away from their official duty station and assigned to an emergency incident in support of an emergency incident, or pre-positioned for emergency response. **Liz Fisher motions to accept, second by Irv Christensen. Motioned accepted 5.0.0.** Liz did ask about food while on assignment, Marty did say that each FF is responsible for the first48 hrs.
2. SFMR DFPD MOU: update to agreement needed. There are no changes to the agreement. Liz Fisher motions to accept, second by Irv Christensen. Motion accepted 5.0.0.

**DISCUSSION/ACTION:**

**CLOSED SESSION:**

**Next Meeting: August 19,2021 (skip July)**

**Adjournment: 17.:43**

Submitted by Loryce Ashby, Secretary/Bkpr.