Frank Lang, Chair, opened the **May 26, 2021** meeting at 3:04p.m.

Roll call completed by Loryce Ashby, Secretary. Meeting in person with masks and 6ft distancing.

Commissioners Present: Frank Lang, Mike Galan and Liz Fisher, Diane Wharff

Commissioners Absent: Irving Christensen

Staff Present: Marty Creel, Fire Chief/Paramedic, Loryce Ashby, Bkpr/Sec.

Staff Absent: Joyce White, Dispatch Supv.

Others Present: Kevin Lozano

**Approval of May 26, 2021 Agenda:** **Liz Fisher motions to accept the May 26th Agenda with updates to include Fire Station Fund and SCBA Grant and UC Building Lease Insurance, Mike Galan seconded. Motion passed 4.0.0**

**Approval of April 21, 2021 Minutes**: **Diane Wharff motioned to approve the April 21st minutes, second by Mike Galan. Motion passed .0.0**

**Public Comments:** none

**Announcements:**  none

**Correspondence:**  none

**TREASURER’S REPORT:** Handouts of Banking acct. balances, R-1 Reports, Balance Sheet, P&L and UC Balance.

Checking: $ 83,218.04

Paramedic: $ 28,711.39

Cash Total $111,929.43

Less Outstanding $ 2,581.26

Total $109,348.17

CD # 2871 $ 10,019.51 (building reserve)

CD# 2872 $ 27,455.52 (equipment reserve & $5000 for ambulance reserve)

CD# 0618 $ 5,191.86 (contingency reserve)

Total Investments $ 42,666.89

**After discussion Liz will close the 2872 CD and then open new CD for the $5000 for Ambulance. And a CD for the balance of $22,455.52 for Equipment Reserve. Frank has asked the addition of Fire House Fund Balance be added to the agenda for the Treas. Report. Mike Galan motions to approve the Treasurer’s report, second by Diane Wharff. Motion passed 4.0.0**

**CHIEF’S AND EMS REPORT:** Handout given to each Board Member.

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1. Chief’s Report:
	1. Runs: January there were 56 incident (includes 39 UCs)
		1. Downieville: 15 Med. UC, 16 UC Covid Testing, 1 Other - Total 35

Jan thru April 1050 testing is 97.

* + 1. Pike/Alleghany: 1 Fire; 1 Med and 7 Mutual Aid – Total 9
		2. Sierra City: 5 Med.
	1. Training:
		1. We continue to focus on basic fire training skills based on NFPA standards for volunteer departments.
		2. Wildland training will begin April 29th.
	2. Maintenance:
		1. We bought 2 tires and Morgan Tire donated 10 tires to the Fire Dist. Marty will send a personal thank you to Leo. Frank did ask about the studs on 7341 and Marty said we will run them until they need to be changed.
		2. Disposal of 7360 (return to FEPP). Marty informed the Board that San Ramon Fire Department may still be donating a newer Type 3. All equipment has been removed.
		3. Looking at status of water tender and its serviceability. Steve and Dean are looking into a rebuilt pump.
		4. Clean up of Station 2 back area behind the building complete.
	3. Upcoming Projects:
		1. Firewise Community Meeting set for June 1st at 6pm.
			1. Mtg. to provide information and form a committee to create a Fire Wise Community.
			2. Could help people with homeowner’s insurance in high fire danger areas.
			3. The application process can take up to 30-60 days once the Committee is ready.
1. EMS Report: Vaccinations are completed. Testing currently scheduled through end of June.

**Mike Galan motions to accept the Chief’s report, second by Diane Wharff. Report accepted 4.0.0.**

**FIRE HOUSE COMMITTEE UPDATE**: **Meeting with UFS set for June 22nd 9am – 1pm. USFS wants to visit each site, so transportation needs to be set up. Prior to this meeting the New Fire House Committee will meet June 11th at 11am at the Fire Office, Mike Galan to chair this meeting.** Kevin Lozano reports that he will be getting the supplies for the Fire House Funds Board and will follow up with Jake Sainsbury regarding the web site with a possible donate button. The sooner we get this board up the sooner visitors can donate.

**BUDGET COMMITTEE UPDATE: Frank gave to Loryce the condensed proposed budget for 2021-2022. Loryce to set up in QuickBooks and bring to the next meeting.**

**GRANT COMMITTEE UPDATE**:

1. Extrication Grant: **pending**. Frank has requested Marty add a Swedish Axe and a small electric chain saw to the equipment requested. A charger can be added to the vehicle. Marty did mention that it may be 2022 before we hear anything.
2. SCBA Grant: **Application date will be July 6th. Frank will submit on that date.**

**OLD BUSINESS:**

1. Work Injury Policy: **Still in process as time permits.**
2. Urgent Care Med. Malpractice Insurance: **request submitted results pending. GSRMA sent the application on to RSUI.**
3. Urgent Care Building Lease Insurance: **submitted and we are covered per Frank Lang.**

**NEW BUSINESS:** None

**DISCUSSION/ACTION:** Liz Fisher motions to change Commission Meeting time back to 5:30pm. Second by Diane Wharff. Motion accepted 4.0.0.

**CLOSED SESSION:**

**Next Meeting: June 16,2021**

**Adjournment: 16:17**

Submitted by Loryce Ashby, Secretary/Bkpr.