**DOWNIEVILLE FIRE PROTECTION DISTRICT**

**DRAFT AGENDA**

**WEDNESDAY, May 18, 2022 at 3:00 p.m**

**Downieville Community Hall**

1. Call To Order – Roll Call

* Approval of May 18, 2022 Agenda
* Approval of April 20, 2022 Minutes (Attachment #1)

1. Public Comment Opportunity
2. Announcements and Correspondence
3. Financial Report:

a. Treasurer’s Report – Liz Fisher

- Bank Statements & CDs, Firehouse Fund, ALS Paramedic Fund

- Resignation

b. Bookkeeper’s Report – Loryce Ashby

- Outstanding Balance & Cash Flow (Attachment #4b-1)

- Urgent Care Fund Balance (Attachment #4b-2)

- Sierra County Testing Contract Balance (Attachment #4b-3)

- Sierra County Vaccine Contract Balance (Attachment #4b-4)

- Property Tax & TOT Tax Status (Attachment #4b-5)

- Audit Status (Attachment #4b-6)

- Cal OES Prepositioning Funding Update (Attachment #4b-7)

1. Officer Reports: Robert Hall & Steve Folsom

- Annual Review of Strategic Plan

- Station 2 Light Project

- Ad for Staff in Mountain Messenger

6. Committee Updates: Frank Lang & Mike Galan

- New Firehouse – Frank and Mike

- Paramedic Recruitment – Frank

- Budget Committee 2022/23 Budget Update

7. Program Updates: Frank Lang

- Urgent Care

- Covid-19 Vaccine Clinics

- PCR & Rapid Covid-19 Testing

- ET3 Agreement Amendment

- Ground Ambulance Reporting System

- Ambulance Billing and PCR Update

- Medical Director Malpractice Renewal – ACTION ITEM

8. Grants and Supplemental Funding: Frank Lang

- AFG Grant Update

9. Business Items Old:

- Work Injury Policy Update – Frank Lang

- Property Tax & TOT Tax Monies Distribution – Robert

10. Business Items New:

- C-1 Policy Update

11. Discussion

- Gas Card for Shaun Price – Loryce

- Ambulance Management, Billing & Reporting Requirements – Frank

- Sharp Billing Process & Banking Forms

- Ground Emergency Medical Transport, Quality Assurance Fee, Program Quarterly Reports

- Medicare Ground Ambulance Data Collection

- Controlled Substances Inventory Management

- Image Trend & Reporting Management

- Ambulance Supply & Equipment Management

- Paramedic Recruitment & Staffing Options

12. Next Board Meeting: Wednesday, June 15, 2022 at 3:00 p.m.

13. Adjournment